



TRINITY
COMMERCIAL CONSTRUCTION

Project Engineer

Role Profile

Company / Firm Description

At Trinity Commercial Construction, we strive to be the most admired and sought-after company culture in Texas. We know that is a big and audacious goal and that's one reason why we like it. We are achieving this by living our core values. Our core values are our constitution. They are the principles shared by everyone in our company. These values drive our culture and priorities while providing a framework in which all decisions are made. The Core Values are the foundation on which the company is built.

Authentic

Trust and accountability through open honest relationships

People

Putting people first by providing a supportive environment to connect and develop

Spirited

Driven to positive outcomes through ambition and being proactive

Fearless

Courageous, confident and always setting the next standard

Stewardship

Providing for those in the communities we serve

Title

Project Engineer

General Role Description

The Project Engineer works closely with the Project Manager to assist the construction process. This individual strives to understand how to develop and maintain positive relationships that result in long-term partnerships with clients, subcontractors and consultants. The Project Engineer facilitates consistent and accurate communication with all parties involved in the project process. The individual is a key team member and assists to establish a project focus that includes; how the project fits with the clients' goals while adhering to schedule and budget as well as the ability to identify project value and maximize the projects' financial performance.

The Project Engineer reports to the Director of Operations and has no direct supervisory responsibilities.

High Level Key Responsibilities

Project Management

- Promote positive relationships between Consultants, Project Management, Subcontractors, & Vendors
- Foster all relationships; Architects, Engineers, Subcontractors etc.
- Act as a proactive liaison between Consultants, Subcontractors and project teams
- Accountable for effective communication with subcontractors, consultants, and vendor involved in the construction process
- Be a resource for Project Management
- Engage in team building
- Use processes
- Proactively look for ways to use the resources of Trinity Commercial Construction to solve project issues
- Is willing and capable of holding ourselves and our subcontractors accountable in a professional and collaborative way
- Proactive problem solving recognize and drive resolution of any obstacles preventing success in all areas of a project – schedule, budget, subcontractors, staff, changes, means/methods
- Understands quality management / quality control
- Understands project documentation processes and demonstrates proficiency with administering these tasks and/or reports
- Understands safety on jobsites – helps to ensure 100% compliance communicates to Project Manager when unsafe activity or behaviors are detected
- Project Closeout – focus on driving project management to succeed with closeout documentation
- Professional appearance while conducting all company business

Scheduling

- Work with the project team to ensure schedules are maintained and/or accelerated

Buy Out

- Participate in project handoff meetings from Estimating to Operations
- Assist the Project Manager with the Buy-Out of each trade with a positive end result for Trinity Commercial Construction and our Subcontractors
- Understands the critical nature of submittals and long lead items and approaches each with appropriate sense of urgency
- Foster strong subcontractor relationships

Finance / Risk Management

- Understands that financial success is a necessary result for our business to grow and succeed

- Read and understand the project documents and how they relate to our responsibilities and manage the risks accordingly
- Assist the Project Manager with overseeing change management and other necessary project document control

Requirements

TBD from customized High-Level Key Responsibilities (if recruiting or promoting)

Compensation

TBD (if recruiting or promoting)